

EXHIBITORS' MENU - THREE RIVERS CONVENTION CENTER

Payment for your pre order will be collected on-site at arrival

FAX ORDER TO 509-737-3729 OR E-MAIL TO: mdeaton@3riverscampus.com

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Your Name - above	
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	Booth Number
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Company / Organization - above	
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WA/OR Potato Conference 2024	
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Event Name-above	EVENT DATE(S)
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YOUR CONTACT PHONE NUMBER - above

STAFF ONLY SECTION	
Received on	
Order filled by	

THE EVENT IS PROVIDING YOU WITH A 8' x 10' BOOTH THAT INCLUDES:
 Black Pipe & Drape - 10' back & 3' tall sides, (1) 8' skirted table
 (2) padded chairs & (1) waste basket

QTY	Event Equipment	5 Day Adv	Day of Event
	Fork Lift - per use	\$25	\$30
	Audio visual cart with power	\$15	\$20
	Gaff tape - per roll	\$50	\$50
Booth Extras			
	5' X 6' Oval table	\$10	\$15
	Tall cocktail table Limited Quantity	\$10	\$25
	6' x 18" wide classroom table	\$10	\$15
	6' X 30" wide standard table	\$10	\$15
	8' X 30" wide standard table	\$10	\$15
	Chairs	\$5	\$7
	Barstools with back Limited Quantity	\$15	\$20
	Linen, per table	\$8	\$12
	Table skirting - standard colors available	\$10	\$15
	Pipe and drape - full height - per 10' panel	\$10	\$15
	Pipe and drape - waist height - per 8' panel	\$10	\$15
Internet Services			
	Wi-Fi access	FREE	FREE
	Hard line access - per hook up	\$50	\$100

QTY	Video Equipment	5 Day Adv	Day of Event
	LCD Flat screen TV 42" Limited Quantity	\$225	\$250
	Laptop w/ Windows and Office - per day	\$150	\$175
Electrical Services			
	Multi port power strip	\$10	\$15
	Extension cord	\$50	\$50
	Flip Chart on Easel	\$25	\$30
	Easels	\$10	\$12
Banner Hanging			
	Hanging Banner for you on pipe and drape	\$20	\$35
	Banner hanging from ceiling per banner	\$100	Advance only
Housekeeping			
	Extra Wastebasket	\$5	\$10
	Pallet Removal - per pallet	\$10	\$15
Shipping & Drayage Services			
	Receiving / storage (package) per package	\$10	
	Receiving / storage (pallet) per pallet	\$30	
	Post event storage per package	\$10	\$10
	Post event storage per pallet	\$30	\$30

NO OUTSIDE FOOD OR BEVERAGE MAY BE BROUGHT IN TO THE FACILITY

Sales Tax of 8.7% is automatically added to all orders.

This is the ADVANCE sheet DAY OF prices listed for your info.

Load-in is through the REAR of the building ONLY.

Sub Total =	0.00
+ TAX	0.00
Grand Total =	0.00